

National Institute of Open Schooling
Senior Secondary Course: Library and Information Science
Lesson 7: Reference Services
Worksheet-7

1. Do you think that a library needs a separate reference books section, please support your answer.
2. Take a dictionary, and find the meaning for the following terms, which dictionary will you use and why?
 - a) Antonym
 - b) Etymology
 - c) Comprehensive
 - d) Thematic
 - e) Organization
3. Have you seen a bilingual and a multilingual dictionary, if not visit any library or on Internet, and find the difference between the two types of dictionaries.
4. Go to www.shabdkosh.com and translate few lines of your choice from any chapter from English to Hindi and find out which other websites provide free translation services.
5. What kind of information do we get from the general encyclopedia? Is this different from dictionary, please note five points which makes them different.
6. Visit the website <http://www.mhprofessionals.com>, find out how many volumes are there in McGraw Hill Concise encyclopedia of science and technology and also find out who is the editor of this encyclopedia?
7. Do you know what are handbooks? Where are these used in daily life? Visit website of crcpress.com, and find how many types of handbooks are there, and note any five.
8. Visit website of “NATMO” Kolkata Find out information about” Bharat Rastriya atlas” which are the five most important areas covered by it.
9. Do you know what are guide books? Have you used a guide book, did you find it useful? Visit www.incredibleindia.org, list 10 places where you would like to visit and find information about these places.
10. What are biographies? Is there any difference between autobiography and biography? Find out from India’s latest Who’s Who how many biographies are there in the field of education in India?