

**National Institute of Open Schooling**  
**Senior Secondary Course: Library and Information Science**  
**Lesson 9: Organization of Library material; Concept, need and purpose**  
**Worksheet-9**

1. Write an essay in about 1000 words on “ORGANIZATION OF LIBRARY MATERIAL: CONCEPT, NEED AND PURPOSE”.
2. Visit a local library and prepare a list of different types of print materials available in the library.
3. Discuss the special features and editorials of a newspaper, which you prefer to read.
4. As a librarian, what all steps would you take in organizing a library material?
5. Information and communication technology is one of the important aspects of today’s world. It has changed the society into information society. This change is also reflected in the modern libraries. Support the statement.
6. Users rely on libraries which provide information in support of teaching, learning, research and knowledge dissemination, which is a fundamental basis for the existence of libraries. Support the statement.
7. You have been made in charge of a library for 07 days. Please prepare a budget for library for 2 lakhs by prioritizing requirement and citing reasons for purchase of various print/non print materials and e- resources.
8. Read a newspaper which is only web based edition and discuss about the editorial section of that particular date.
9. What suggestions would you like to give to the editor of a newspaper for its further improvement in the content?
10. Read “National Education Policy 2020” and discuss the role and further strengthening of a library as envisaged by the NEP 2020.